

PEOPLE WITH DISABILITIES

Applicant No

GUIDANCE FOR COMPLETING THE APPLICATION FORM - *continued*

Reasonable adjustments for interviews and test

We use the Disability Symbol to show our commitment to employing disabled people. As a symbol user, we guarantee an interview to disabled people who meet the minimum requirements of the job. Please inform us if you need any reasonable adjustments to attend the interview and how we can help remove any barriers for you in our recruitment process. Whatever you need, tell us below and we will try to meet your needs. Tell us how we can help you by completing this form and signing the declaration. **Please return this form with your job application to the Human Resources Team.**

DISABLED PEOPLE AT WORK OPTIONS FORM

Name:

Address:

Job title of post applied for

Reference number of post SEH

I need the following 'reasonable adjustments' to help me at interview

- | | | |
|---|--|---|
| <input type="checkbox"/> Disabled Car Park Space | <input type="checkbox"/> Visual Aids | <input type="checkbox"/> Wheelchair or ramp accessibility |
| <input type="checkbox"/> Detailed instructions of how to get to the interview | <input type="checkbox"/> Braille | <input type="checkbox"/> Adjustments for Verbal Testing |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Hearing Loop | <input type="checkbox"/> Interpreter/Reader |
| <input type="checkbox"/> Large Print | <input type="checkbox"/> Alternative formats | <input type="checkbox"/> Additional time for tests |

This list is in no way exhaustive. Please specify if you require any other adjustments.

The Equality Act says someone is a disabled person if he/she has:

...a physical or mental impairment, which has a substantial and long-term adverse effect on someone's ability to carry out normal day to day activities...

I consider I am a disabled person YES NO

I consider that I am a disabled person as defined by the Equality Act YES NO

Signed Date